

VIRGINIA REAL ESTATE BOARD  
EDUCATION COMMITTEE MEETING REPORT

The Real Estate Board Education Committee met on Tuesday, November 30, 2021, at 2:00 p.m., at the Department of Professional & Occupational Regulation in Richmond, Virginia.

Committee Members present:                   David Perry, Board Member  
  Catina Jones, Board Member  
  Nancy Piland, Board Member

Department Staff Members present:       Christine Martine, Executive Director  
  Mia Quimpo, Licensing Specialist  
  Janice Toole, Licensing Specialist

Ms. Piland called the meeting to order at 2:07 p.m.

A motion was made to approve the agenda. The Committee approved it unanimously.

Public Comment

None

Discussion Items

Board staff informed course providers in attendance that the board will now accept one application for the 30-hour PLE package.

Real Estate Education Applications

The following applications were recommended for approval without stipulation, unless otherwise noted:

I.    Proprietary School Applications

1. 0211001321 Melvin Murphy, Fairfax, VA  
    Contact Person: Melvin Murphy
2. 0211001322 Ratified Title Group. Inc. Manassas, VA  
    Contact Person: John C. Wood

II.   Post-License and Continuing Education Course Applications

A.   Original Post-License and Continuing Education Course Applications, Approved Schools:

1. 0214026700 Real Estate Management w/ 2 hours Broker Supervision  
    Laws and Regulations, 6 hours Broker Management, and 2 hours Broker  
    Supervision, Hampton Roads Realtors Association

2. 0214026707 Avoid Disputes: Home Repairs & Sales Contracts, 1 hour Real Estate Contracts (CE only), Pruitt Title
3. 0214026708 Virginia Agency Law (On-line), 3 hours Agency Law (PLE only), American School of Real Estate Express
4. 0214026709 Current Industry Issues & Trends (On-line), 2 hours Industry Issues and Trends (PLE only), American School of Real Estate Express
5. 0214026710 Escrow Requirements (On-line), 3 hours Escrow Requirements (PLE only), American School of Real Estate Express
6. 0214026711 Ethics Training for Today's Real Agent (On-line), 3 hours Ethics (PLE only), American School of Real Estate Express
7. 0214026712 Fair Housing (On-line), 2 hours Fair Housing (PLE only), American School of Real Estate Express
8. 0214026713 Real Estate Finance (On-line), 2 hours Real Estate-Related Finance (PLE only), American School of Real Estate Express
9. 0214026714 Risk Management (On-line), 3 hours Risk Management (PLE only), American School of Real Estate Express
10. 0214026715 Contract Writing, 6 hours Contract Writing (PLE only), WAAR
11. 0214026716 – 0214026717 Risk Management, 3 hours Real Estate Related, or 3 hours Risk Management, Abound Real Estate Academy
12. 0214026718 Give Your Clients the Green Light (Correspondence), 2 hours Real Estate Related (CE only), McKissock
13. 0214026719 Residential Standard Agency (Correspondence), 3 hours Real Estate Agency (CE only), McKissock
14. 0214026720 Virginia Real Estate Law Combo (Correspondence), 2 hours Fair Housing, 1 hour Real Estate Agency , and 1 hour Real Estate Contracts (CE only), McKissock
15. 0214026721 Brokerage Management (Correspondence), 6 hours Broker Management, and 2 hours Broker Supervision (CE only), McKissock
16. 0214026722 Preparing a Listing Agreement: An In Depth Look (Correspondence), 3 hours Real Estate Related (CE only), McKissock
17. 0214026723 What Everyone Should Know About Their Credit History (Correspondence), 2 hours Real Estate Related (CE only), McKissock
18. 0214026724 Using the Code to Solve Ethical Dilemmas (On-line), 3 hours Ethics and Standards of Conduct (CE only), The CE Shop
19. 0214026725 Ethics and Standards of Conduct (Correspondence), 3 hours Ethics (PLE only), License Shop
20. 0214026726 Contract Writing (Correspondence), 6 hours Contract Writing (PLE only), License Shop
21. 0214026727 VA Agency Law (Correspondence), 3 hours Agency Law (PLE only), License Shop
22. 0214026728 Escrow Requirements (Correspondence), 3 hours Escrow Requirements (PLE only), License Shop
23. 0214026729 Fair Housing (Correspondence), 2 hours Fair Housing (PLE only), License Shop

**The Committee did not recommend this application for approval.**

- 24.0214026730 Issues and Trends (Correspondence), 2 hours Current Industry Issues and Trends (PLE only), License Shop
- 25.0214026731 Risk Management (Correspondence), 3 hours Risk Management (PLE only), License Shop
- 26.0214026732 Law and Regulations (Correspondence), 6 hours Real Estate Law and Board Regulations (PLE only), License Shop
- 27.0214026733 Real Estate Finance (Correspondence), 2 hours Real Estate-Related Finance (PLE only), License Shop
- 28.0214026734 Virginia Mandatory Brokerage and Agent Supervision V1.0 (On-line), 6 hours Broker Management, and 2 hours Broker Supervision, Dearborn Financial Publishing, Inc. d.b.a. REcampus.com
- 29.0214026735 Risk Management (On-line), 4 hours Real Estate Related (CE only), Dearborn Financial Publishing, Inc. d.b.a. REcampus.com
- 30.0214026742 Virginia Post-Licensing: Current Issues and Trends in Real Estate (On-line), 2 hours Current Industry Issues and Trends (PLE), The CE Shop
- 31.0214026743 Virginia Post-Licensing: Real Estate Law and Board Regulations (On-line), 6 hours Real Estate Law and Board Regulations (PLE only), The CE Shop
- 32.0214026744 Virginia Post-Licensing: Financing (On-line), 2 hours Real Estate-Related Finance (PLE only), The CE Shop
- 33.0214026745 Supervision Requirements and Board Regulations in Virginia (On-line), 2 hours Broker Supervision, The CE Shop
- 34.0214026746 Real Estate Investing: Build Wealth Representing Investors and Becoming One Yourself (On-line), 6 hours Real Estate Related (CE only), The CE Shop
- 35.0214026747 Breaking Barriers: Fair Housing (On-line), 3 hours Real Estate Related (CE elective), The CE Shop
- The Committee recommended this course for approval pending receipt of new course title.**
- 36.0214026748 Diversity: Your Kaleidoscope of Clients (On-line), 3 hours Real Estate Related (CE only), The CE Shop
- 37.0214026749 Advocating for Short Sale Clients (On-line), 3 hours Real Estate Related (CE only), The CE Shop
- 38.0214026750 Virginia Contract Law (On-line), 1 hour Real Estate Contracts (CE only), The CE Shop
- 39.0214026751 Foundations Real Estate Finance (On-line), 4 hours Real Estate Related (CE only), The CE Shop
- 40.0214026752 Keeping it Honest: Understanding Real Estate & Mortgage Fraud (On-line), 3 hours Real Estate Related (CE only), The CE Shop
- 41.0214026753 The Fundamentals of Commercial Real Estate (On-line), 3 hours Real Estate Related (CE only), The CE Shop
- 42.0214026754 REALTOR Code of Ethics Training (On-line), 3 hours Real Estate Related (CE only), The CE Shop
- The Committee recommended this course for approval pending verification that provider is using the most up-to-date materials.**

43. 0214026755 Seniors Real Estate Specialist (On-line), 8 hours Real Estate Related (CE only), The CE Shop  
**The Committee recommended this course for approval pending verification that provider is using the most up-to-date materials.**
44. 0214026758 VA Broker Supervision Requirements (Correspondence), 2 hours Broker Supervision, Moseley Flint Schools of Real Estate
45. 0214026759 VA Broker Management and Supervision (Correspondence), 6 hours Broker Management, and 2 hours Broker Supervision, Moseley Flint Schools of Real Estate
46. 0214026763 VA Agency Law (On-line), 1 hour Real Estate Agency (CE only), The CE Shop
47. 0214026764 VA Legal Updates (On-line), 1 hour Legal Updates (CE only), The CE Shop
48. 0214026765 / 0214026766 Resort & Second Home Property Specialist, 6 hours Real Estate Related, or 2 hours Current Industry Issues and Trends, RAR
49. 0214026767 / 0214026768 Escrow Requirements and EMD's, 3 hours Real Estate Related, or 3 hours Escrow Requirements, RAR
50. 0214026769 / 0214026770 NAR Ethics, 3 hours Ethics, RAR
51. 0214026771 Escrow Requirements and EMD's, 3 hours Broker Management, RAR
52. 0214026773 Red Flags in Property Inspections, 3 hours Real Estate Related (CE only), Academy of Real Estate
53. 0214026774 Negotiating, 3 hours Real Estate Related (CE only), Academy of Real Estate
54. 0214026775 VA Real Estate Agency (On-line), 1 hour Real Estate Agency (CE only), 360training.com, Inc.
55. 0214026776 VA Legal Updates and Emerging Trends (On-line), 1 hour Legal Updates (CE only), 360training.com, Inc.
56. 0214026777 Virginia Broker Management and Supervision, 6 hours Broker Management, and 2 hours Broker Supervision, Moseley Flint Schools of Real Estate
57. 0214026778 / 0214026779 Effective Real Estate Contracts, 2 hours Real Estate Contracts (CE) or 2 hours Current Industry Issues and Trends (PLE), MBH Settlement
58. 0214026780 Clearing Title to a Commission Check, 1 hour Real Estate Related (CE only), MBH Settlement
59. 0214026781 / 0214026782 Death, Divorce and Bankruptcy, 2 hours Real Estate Related (CE), or 2 hours Current Industry Issues and Trends (PLE), MBH Settlement
60. 0214026783 / 0214026784 Unconventional Transactions, 2 hours Real Estate Related (CE), or 2 hours Current Industry Issues and Trends (PLE), MBH Settlement
61. 0214026785 / 0214026786 Ethics for Real Estate Agents, 3 hours Ethics (CE or PLE), MBH Settlement

62. 0214026787 / 0214026788 Advanced Title Issues, 2 hours Real Estate Related (CE) or 2 hours Current Industry Issues and Trends (PLE), MBH Settlement
63. 0214026789 Section 1031 Real Property like-Kind Exchanges (On-line), 4 hours Real Estate Related (CE only), WebCE, Inc.
64. 0214026799 / 0214026800 Escrow Requirements, 3 hours Related or 3 hours Escrow Requirements (CE or PLE), MBH Settlement
65. 0214026801 / 0214026802 Foreclosures, REOs and Short Sales, 2 hours Real Estate Related (CE), or 2 hours Current Industry Issues and Trends (PLE), MBH Settlement
66. 0214026803 / 0214026804 Lien on Me, 2 hours Real Estate Related (CE), or 2 hours Current Industry Issues and Trends (PLE), MBH Settlement
67. 0214026805 / 0214026806 Agency Demystified, 3 hours Real Estate Agency (CE), or 3 hours VA Agency Law (PLE), MBH Settlement
68. 0214026807 / 0214026808 Bankruptcy and Foreclosure, 2 hours Real Estate Related (CE), or 2 hours Current Industry Issues and Trends (PLE), MBH Settlement
69. 0214026809 / 0214026810 The Power of Exchange: 1031s, 2 hours Real Estate Related (CE), or 2 hours Current Industry Issues and Trends (PLE), MBH Settlement
70. 0214026811 / 0214026812 Conventional, FHA and VA Financing Addenda, 2 hours Real Estate Contracts, or 2 hours Current Industry Issues and Trends, MBH Settlement
71. 0214026813 Practical Guide to FIRPTA, 1 hour Real Estate Related (CE only), MBH Settlement
72. 0214026814 203(k) Education for Renovation, 1 hour Real Estate Related (CE only), MBH Settlement
73. 0214026816 / 0214026817 Contracts with Escalators, 2 hours Real Estate Related, or 2 hours Current Industry Issues and Trends, MBH Settlement
74. 0214026818 Property Condition Disclosures, 1 hour Real Estate Contracts (CE only), MBH Settlement
75. 0214026819 Transactional Red Flags, 1 hour Real Estate Related (CE only), MBH Settlement
76. 0214026820 Private Well and/or Septic Contingency, 1 hour Real Estate Contracts (CE only), MBH Settlement
77. 0214026821 / 0214026822 Legal Updates and Emerging Trends, 2 hours Legal Updates, or 2 hours Current Industry Issues and Trends (PLE), MBH Settlement
78. 0214026824 Contract and Agency Conundrums, 2 hours Broker Management (CE only), RAR
79. 0214026825 / 0214026826 Contract and Agency Conundrums, 1 hour Real Estate Agency, and 1 hour Real Estate Contracts, or 2 hours Current Industry Issues and Trends, RAR
80. 0214026827 / 0214026828 Avoid Common VREB Violations, 2 hours Real Estate Related, or 2 hours Current Industry Issues and Trends, RAR

81. 0214026829 Avoid Common VREB Violations, 2 hours Broker Management (CE only), RAR
82. 0214026830 / 0214026831 Professional Standards Training 2022, 3 hours Ethics and Standards of Conduct, (CE/PLE), RAR
83. 0214026832 / 0214026833 Hang Onto Your License, 2 hours Real Estate Related, or 2 hours Current Industry Issues and Trends, RAR
84. 0214026834 Hang Onto Your License, 2 hours Broker Management, RAR
85. 0214026835 Contract Quandaries, 2 hours Broker Management, RAR
86. 0214026836 / 0214026837 Contract Quandaries, 2 hours Real Estate Contracts, or 2 hours Current Industry Issues and Trends, RAR
87. 0214026838 Open Mic: Legal Updates from Counsel, 1 hour Real Estate Contracts (CE only), RAR
88. 0214026839 Working with Senior Clients in Real Estate (On-line), 4 hours Real Estate Related (CE only), WebCE, Inc.
89. 0214026840 Renovation Loans, 3 hours Real Estate Related (CE only), Academy of Real Estate
90. 0214026841 Agency, 1 hour Real Estate Agency (CE only), LFIRE
91. 0214026842 / 0214026843 Mortgage Financing, 2 hours Real Estate Related, or 2 hours Real Estate-Related Finance (PLE), LFIRE
92. 0214026844 Explaining Credit to Clients, 1 hour Real Estate Related (CE only), LFIRE
93. 0214026845 VA Legal Updates, 1 hour Legal Updates (CE only), LFIRE
94. 0214026846 / 0214026847 Strategies in a Multiple Offer Market, 2 hours Real Estate Related, or 2 hours Current Industry Issues and Trends, LFIRE
95. 0214026848 / 0214026849 Ethics, 3 hours Ethics (CE/PLE), LFIRE
96. 0214026850 Do not Call Provisions (Correspondence), 2 hours Real Estate Related, License Shop
97. 0214026851 Real Estate Finance (Correspondence), 3 hours Real Estate Related, License Shop
98. 0214026852 Real Estate Law (Correspondence), 3 hours Real Estate Related, License Shop
- The Committee recommended this course for approval pending receipt of new course title.**
99. 0214026853 Real Estate Contracts (Correspondence), 1 hour Real Estate Contracts (CE only) License Shop
100. 0214026854 Real Estate Agency (Correspondence), 1 hour Real Estate Agency (CE only) License Shop
101. 0214026855 Legislative Update (Correspondence), 1 hour Legal Updates (CE only) License Shop
- The Committee recommended this course for approval pending receipt of updated materials.**
102. 0214026856 Fair Housing (Correspondence), 2 hours Fair Housing (CE only), License Shop
- The Committee recommended this course for approval pending receipt of updates to include all protected classes.**

- 103. 0214026857 Ethics and Standards of Conduct (Correspondence), 3 Ethics hours (CE only), License Shop
- 104. 0214026859 VA Fair Housing (On-line), 2 hours Fair Housing, The CE Shop
- 105. 0214026860 / 0214026861 Ready for Renovation, 2 hours Real Estate Related, or 2 hours Current Industry Issues and Trends, SVAR
- 106. 0214026865 Virginia Mandatory CE, 2 hours Fair Housing, 3 hours Ethics, 1 hour Legal Updates, 1 hour Agency, and 1 hour Contracts, Kirks Institute

**The Committee recommended this course for approval pending receipt of updates to include all protected classes.**

- 107. 0214026866 Broker Supervision Requirements, 2 hours Broker Supervision, Kirks Institute
- 108. 0214026867 Virginia Post Licensing Package, 2 hours Fair Housing, 6 hours Real Estate Law and Board Regulations, 3 hours Ethics and Standards of Conduct, 2 hours Current Industry Issues and Trends, 3 hours Virginia Agency Law, 6 hours Contract Writing, 3 hours Risk Management, 3 hours Escrow Requirements and 2 hours Real Estate-Related Finance (PLE only), Kirks Institute
- 109. 0214026868 Real Estate Tax Law, 1 hour Real Estate Related (CE only), Academy of Real Estate

**The Committee recommended this course for approval pending receipt of updated materials.**

- 110. 0214026869 Contracts, 1 hour Real Estate Contracts, and 2 hours Real Estate Related (CE only), Academy of Real Estate
- 111. 0214026870 / 0214026871 VA Agency Law, 3 hours Real Estate Agency, or 3 hours VA Agency Law, Montague Miller RE Academy
- 112. 0214026872 / 0214026873 - Understanding Septic Systems & Wells, 2 hours Real Estate Related or 2 hours Current Industry Issues and Trends, Piedmont School of Real Estate
- 113. 0214026874 Advertising: Promoting Your Business, 1 hour Legal Updates (CE only), Virginia REALTORS
- 114. 0214026876 VA Agency Law, 3 hours Agency Law (PLE only), NVAR
- 115. 0214026877 Conquering Contracts, 6 hours Contract Writing (PLE only), NVAR
- 116. 0214026878 Fair Housing Laws & the Real Estate Professional, 2 hours Fair Housing (PLE only), NVAR
- 117. 0214026879 Real Estate Law & Board Regulations w/ Flood Content, 6 Real Estate Law & Board Regulations hours (PLE only), NVAR
- 118. 0214026880 Risk Management, 3 hours Risk Management (PLE only), NVAR
- 119. 0214026881 Basement, Foundation & Crawl Space Issue, 4 hours Real Estate Related (CE only), NVAR

**The Committee recommended that the course be approved for only two hours.**

120. 0214026882 Ethics and Standards of Conduct, 3 hours Ethics (CE only), Community Title Network

**The Committee recommended this course for approval pending verification that provider is using the most up-to-date materials.**

121. 0214026883 Legal Updates & Emerging Trends, 1 hour Legal Updates (CE only), Community Title Network

122. 0214026884 VREB Required Agency, 1 hour Real Estate Agency (CE only), Community Title Network

123. 0214026885 VA Fair Housing, 2 hours Fair Housing (CE only), Community Title Network

**The Committee recommended this course for approval pending receipt of updates to include all protected classes.**

124. 0214026886 Better Contract Practice, 1 hour Real Estate Contracts, and 1 hour Real Estate Related (CE only), Community Title Network

125. 0214026887 Towards Better Practice, 2 hours Real Estate Related (CE only), Community Title Network

126. 0214026888 Real Estate Contracts, 3 hours Real Estate Contracts (CE only), Hunt Country School of Real Estate

127. 0214026889 Legal Updates, 1 hour Legal Updates (CE only), Hunt Country School of Real Estate

128. 0214026890 Real Estate Agency, 1 hour Real Estate Agency (CE only), Hunt Country School of Real Estate

129. 0214026891 / 0214026892 Fair Housing, 2 hours Fair Housing (CE/PLE), DAAR

**The Committee recommended this course for approval pending receipt of updates to include all protected classes.**

130. 0214026893 / 0214026894 VA Agency Law, 1 hour Real Estate agency or 3 hours Agency (CE/PLE), DAAR

131. 0214026895 / 0214026896 RE Agent's Survival Guide to Home Buyer's Credit, 2 hours Real Estate Related (CE), or 2 hours Current Industry Issues and Trends (PLE), DAAR

132. 0214026897 VA Home Loans, 1 hour Real Estate Related (CE only), DAAR

133. 0214026898 / 0214026899 Fair Housing, 2 hours Fair Housing (CE/PLE), Liz Moore University

134. 0214026900 Contracts, 1 hour Real Estate Contracts (CE only), Academy of Real Estate

135. 0214026901 Contracts, 1 hour Real Estate Contracts (CE only), LFIRE

136. 0214026902 / 0214026903 How to be a true Professional, 2 hours Real Estate Related (CE) or 2 hours Current Industry Issues and Trends, LFIRE

137. 0214026904 / 0214026905 VA Real Estate Law, 1 hour Legal Updates or 6 hours Real Estate Law & Board Regulations, LFIRE

138. 0214026906 / 0214026907 The Realtor Code of Ethics, 3 hours Ethics & Standards of Conduct (CE/PLE), SVAR



- 139.0214026908 / 0214026909 Code of Ethics & Standards of Conduct, 3 hours Ethics (CE/PLE), WAAR
- 140.0214026910 Code of Ethics & Standards of Conduct, 3 hours Broker Management (CE), WAAR
- 141.0214026911 Smart Tech, Smarter Agent: Smart Technology in the Residential Marketplace, 4 hours Real Estate Related, WebCE, Inc.  
**The Committee recommended that the course be approved for only one hour.**
- 142.0214026914 Real Estate Negotiation Expert (RENE), 1 hour Real Estate Contracts, and 7 hours Real Estate Related (CE), RE/MAX LLC
- 143.0214026915 Virginia 2 Hour Broker Supervision Laws (On-line), 2 hours Broker Supervision (CE), "1 Attempt"  
**The Committee recommended this course for approval pending receipt of complete application.**
144. 0214026916 Virginia 24 Hour Broker CE Course (On-line), 2 hours Fair Housing, 3 hours Ethics, 1 hour Legal Updates, 1 hour Real Estate Agency, 1 hour Real Estate Contracts, 8 hours Real Estate Related, 6 hours Broker Management, and 2 hours Broker Supervision (CE), "1 Attempt"
145. 0214026912 / 0214026913 Fair Housing, 2 hours Fair Housing (CE/PLE), Hunt Country School of Real Estate
146. 0214026929 Comparison of Real Estate Sales Contracts, 3 hours Real Estate Related, GCAAR
147. 0214026930 Contract Contingencies, 1 hour Real Estate Related, GCAAR
148. 0214026931 Getting From Sale to Settlement, 2 hours Real Estate Related, GCAAR
149. 0214026932 Material vs Confidential Facts, 1 hour Real Estate Related, GCAAR
150. 0214026933 Common Mistakes That Delay Settlement, 2 hours Real Estate Related, GCAAR
151. 0214026934 Presenting Multiple Offers, 3 hours Real Estate Related, GCAAR
152. 0214026935 Serving the First Time Homebuyer, 3 hours Real Estate Related, GCAAR
153. 0214026936 Short Sales, 3 hours Real Estate Related, GCAAR
154. 0214026937 Trusts & Wills in Real Estate Transactions, 2 hours Real Estate Related, GCAAR
155. 0214026938 When Price Meets Preparation, 2 hours Real Estate Related, GCAAR
156. 0214026939 Successful Open Houses, 1 hour Real Estate Related, GCAAR
157. 0214026940 VA Agency Law, 3 hours Agency Law (PLE only), William E. Wood & Assoc. RE Academy
158. 0214026963 Open Mic with Legal Counsel, 1 hours Broker Management RAR

B. Original Post-License and Continuing Education Course Applications, Pending Schools:

None.

III. Pre-License Education Instructors

1. 0230001660 Robin Lee Levey – Education or Experience and Waiver (Principles)
2. 0230001661 Jameel Alexander Scott – Education and Waiver (Principles)
3. 0230001662 Lois Adrienne Jones – Waiver (Principles) **The Committee did not recommend this application for approval because it could not determine qualifications.**
4. 0230001663 Nancy P. Alert – Education and Professional Designation (Principles)
5. 0230001664 Regina Petruzzi Neumann - VA State Bar Member Practicing RE Law and Waiver (Principles, and Broker Real Estate law)

IV. Pre-License Education Courses

1. 0214026756 60 hours Salesperson Principles and Practices of Real Estate (On-line), Dearborn Financial Publishing, Inc. d.b.a. REcampus.com
2. 0214026757 45 hours Broker Real Estate Brokerage (Classroom), Hunt Country School of Real Estate
3. 0214026790 60 hours Salesperson Principles and Practices of Real Estate (On-line), Real Estate U Online, LLC
4. 0214026864 45 hours Broker Real Estate Appraisal (Classroom), Hunt Country School of Real Estate
5. 0214026875 45 hours Broker Real Estate Appraisal (Classroom), NVAR
6. 0214026917 45 hours Broker Real Estate Appraisal (Correspondence), License Shop  
**The Committee recommended this course for approval pending removal of Lois Jones as an instructor.**
7. 0214026918 45 hours Broker Real Estate Law (Correspondence), License Shop  
**The Committee recommended this course for approval pending removal of Lois Jones as an instructor.**
8. 0214026919 45 hours Broker Real Estate Finance (Correspondence), License Shop  
**The Committee recommended this course for approval pending removal of Lois Jones as an instructor.**
9. 0214026920 45 hours Broker Real Estate Brokerage (Correspondence), License Shop

**The Committee recommended this course for approval pending removal of Lois Jones as an instructor.**

- 10.0214026921 60 hours Salesperson Principles and Practices of Real Estate (Correspondence), License Shop
- 11.0214026941 45 hours Broker Real Estate Property Management (Classroom), Tidewater Real Estate Educ. School
- 12.0214026942 45 hours Broker Real Estate Brokerage (Classroom), Tidewater Real Estate Educ. School
- 13.0214026943 45 hours Broker Real Estate Finance (Classroom), Tidewater Real Estate Educ. School
- 14.0214026944 45 hours Broker Real Estate Law (Classroom), Tidewater Real Estate Educ. School

V. Post-License and Continuing Education Instructor Approval Applications

1. Robert Maury Jankovic
2. Mark Joyner
3. Donna Austin
4. Susan Swink

**The Committee did not recommend this application for approval because the application was incomplete.**

5. Donna Procise
6. Robert S. Hornsby
7. Keith Loring Smith
8. Elizabeth "Libby" Gatewood
9. Anthony Troy Riedel
10. Sherrie Marie Shaw
11. Marie S. Spodek
12. Margaret "Peggy" Lynch
13. David Lee Hamil
14. Steven Boie
15. Brian Robert Sneath
16. Melvin E. Murphy
17. Mary Kathryn Perkinson
18. Linda R. de Marlor
19. Ryan Stuart
20. Arthur L. Grace

**The Committee recommended this applicant for approval under the Practicing Real Estate Attorney category, but no more.**

21. Gregory Andrew Joseph
22. Todd G. Mitchell
23. Kathleen Tate
24. Thomas W. Dunbar
25. Robert Steven Pope

26. Francis Leo McLaughlin, IV  
**The Committee did not recommend this application for approval because the application was incomplete.**
27. Shannon Aileen Minarik
28. Colleen Courtney Sweeney
29. Richard Terrence Hayden  
**The Committee recommended this applicant for approval under the Practicing Real Estate Attorney category, but no more.**
30. John Nicholas D'Ambrosia
31. Donna B. Kamm
32. Tierney Randelle Walls
33. Richard I. Eaheart
34. Phillip Wade Blake  
**The Committee recommended this applicant for approval under the Escrow and Title categories, but no more.**
35. Jennifer Hannah Wahlberg
36. Christina Brindley
37. Justin Brendan O'Connor
38. Maureen Joy Ruthman  
**The Committee recommended this applicant for approval under the Escrow and Title categories, but no more.**
39. Jennifer Elizabeth Comer
40. Donna LaPrade Greer
41. Timothy Adam Jedamski
42. Michael Evans Crook
43. Nancy Pav
44. Fatima Adriana Pereira
45. Jeremy Wade Brown
46. Joshua Schiller Wirth  
**The Committee recommended this applicant for approval under the Practicing Real Estate Attorney category, but no more.**
47. Gregory Shane Davidson
48. Joann Kokindo
49. Loretta Ruth Gray
50. Daniel Gary Jay
51. David William Gillis, Jr.
52. Kimberly Porter
53. Joyce Ellen Navary
54. Alvin C. Wells Sr.
55. John Michael Kaptan  
**The Committee did not recommend this application for approval because the application was incomplete.**
56. John Goggins Nalls
57. Lindsay Barton
58. Donna Kidwell Patton
59. Jessica Ruth Nicole Elliott

60. Regina Petruzzi Neumann
61. Jeana Publico McMurray
62. Thomas Brockett
63. Michelle Adams

There was no new business

The meeting adjourned at 3:56 p.m.